

**November 10, 2004**  
**Board of Finance Meeting**  
**Room 318, Elmer Thienes School**  
**Marlborough, CT**

In the absence of Chairman Mike Gut, Vice Chairman Brian Breeden called the meeting to order at 7:32 p.m. Regular members seated were Brian Breeden, William Secord, Carl Cavaliere and seated for Mike Gut was alternate John Cunningham. Joseph LaBella entered the meeting at 7:47 p.m. Guests present were Peter Hughes, Town Planner, and John Murray, Chairman of Water Pollution Control Authority.

**PUBLIC FORUM**

There was no public forum.

**CORRESPONDENCE**

- Letter to Nancy Bader, First Selectman, dated November 2, 2004 from John Murray of the WPCA regarding funding for preliminary engineering services for the sewer project. (Letter attached).

Peter Hughes reported that in addition to the \$75,000 it is necessary to obtain \$309,000 more which will be reimbursable from the DEP. This project is on the December Agenda at the Bonding Commission. Authorization to spend the money is not necessary said Mr. Hughes. Money will be taken from the undesignated fund balance. Mr. Fasi, Bond Counselor, explained to Mr. Hughes that that money “stays on the books” in case ratings may be needed by the Town. Mr. Hughes cautioned that if the project does not get on the Agenda by February, construction will be retarded anywhere from six to nine months.

Mr. Breeden asked if this would impact any reimbursements or bonding. Mr. Hughes answered no. There is a letter from the DEP stating that any money spent going forward is reimbursable and the application of the Town meets all of the requirements.

Mr. Cavaliere asked about paying people. Mr. Hughes answered yes. The Bonding Commission would not turn it down but could postpone approval. All technical information is available for the engineers said Mr. Hughes.

Mr. Cunningham asked if it is possible that the application could be “bumped” at the December meeting of the Bonding Commission. Mr. Hughes answered yes. The engineer services are estimated at about \$25,000 to \$30,000 a month.

Discussion followed about balances in the Town’s accounts previous to approval by the Bonding Commission.

Mr. Breeden suggested that the above-mentioned discussion be tabled until later in case Ms. Bader should arrive at the meeting. However, this subject will be addressed at the December meeting.

## **ACCEPTANCE OF MINUTES**

**MOTION** made to table the acceptance of the minutes of the Board of Finance meeting of October 13, 2004 to the December meeting by Carl Cavaliere and seconded by William Secord. All voted in favor. **MOTION PASSED.**

## **TOWN MONTHLY FINANCIAL REPORTS**

Some of the questions discussed regarded facilities operations in the library, Parks and Rec payroll, general supplies and general maintenance. Mr. Cunningham had some questions on page 3 regarding compensated absences that are 110% used. Discussion followed about the possibility of it being for unused vacation time. Discussion also followed about “canine transfer”.

## **REQUESTS FOR TRANSFERS**

There were no transfers.

## **OTHER BUSINESS TO COME BEFORE THE BOARD**

The subject of the sewer project was revisited and the request for \$384,000. Mr. Secord asked if this would be made in the form of a transfer. Mr. Hughes answered that on the books it will show that the Town is not taking money away from the Town. It would not be shown as coming out of the general fund but as a receivable and the method of doing this request was discussed further. **A MOTION** was made to acknowledge and ratify the actions to expend \$384,000 for engineering services prior to the expenditure of any additional funds in anticipation of bonding funds up to \$384,000 through the end of February, 2005. Any needed additional funds will be discussed with the Board of Finance in the future. **MOTION** was made by Carl Cavaliere and seconded by William Secord. All voted in favor. **MOTION PASSED.**

Mr. Hughes and Mr. Murray left the meeting at 8:00 p.m.

Mr. Secord spoke to the members of the Board about details of the All Boards meeting of the previous night which he attended. All the Land Use Commissions particularly Zoning and Conservation in the Town should work very closely together and in a timely manner. He said that at this meeting the discussion centered around the importance of a concrete plan and that that plan be in place so that developers not be in control. Concern was expressed about large homes being built on the Lake and the damage that runoff might cause. A survey will be sent to all taxpayers in the Town very soon. Major landowners in the center of Town are giving input as to use of land. Sidewalks will be one of the first changes to occur in the center of Town.

**A MOTION** was made to adjourn at 8:15 p.m. by William Secord and seconded by Mr. Cavaliere. All voted in favor. **MOTION PASSED.**

Respectfully submitted,

Ann Preissner  
Board Clerk

