

Marlborough Public Building Commission
Special Meeting Minutes
November 3, 2004

1. Call to Order

Chairperson Vincent Mondo called meeting to order in the Small Conference at the Marlborough Town Hall, 26 North Main Street, Marlborough Connecticut at 7:15 p.m.

Commission members present:

William Lapoint - alternate, was seated for William Lardi– full member
Vincent Mondo
David Wagner

All of above members were seated for the meeting.

Absent:

Mark Brodinsky – alternate
Darren Cooke – full member
Nancy Cronin - alternate
William Lardi – full member

Others present:

Tom Giola, Public Work Director, Town of Marlborough

2. Public Comments

There were no public comments.

3. Correspondence

Interoffice Memo of All Boards Meeting on November 9th, 7:30 pm at Senior Center

4. Town Staff Report

- Mr. Giola reported incident at school where a teacher by accident entered 20 minutes instead of 2 minutes for a microwave burrito. Left it unattended and it caught fire. Teacher used a fan to disperse smoke setting off some smoke detectors and not others as expected. Event occurred on Monday, November 1st during preparation for Tuesday, November 2nd Election Day when Mr. Joseph Asklar Town Fire Marshall was on site. He did an investigation and Attachment 1 is his written findings. The occurrence triggered concern over ITS fire alarm system, use of doorstops, and room egress meeting code requirements. Mr. Giola has contacted Hugh Pearson architect, ITS, and Dan Paquette Standard Builders to address concerns in writing and within 5 days as given by Fire Marshall. Mr. Giola reported all issues are fixable.

Marlborough Public Building Commission
Special Meeting Minutes
November 3, 2004

- Punchlist items from the electrical, sound, fire, and security vendors progressing. Community Room and Cafeteria electrical work ongoing.
- Mr. Giola reported investigating an electrical issue on Bldg A with outside lights malfunctioning and tripping circuit breakers.
- Mr. Giola reported looking for a vendor to provide additional security passes. Choice of security system purchased was deliberate so not locked into 1 vendor.
- Mr. Giola reported community members helped plant the Memorial Garden Saturday, October 30th. Most of the planting completed, not all plants were available yet so a few more will need planting.
- PTO brick sign up, labor donated by John Marques, will be illuminated by ground lights.
- Mudroom attachment to Senior Center is in design stage; Peter Abel donating his services to the Seniors Club who now concentrating on an exterior structure, discussions continuing.

5. Role of PBC

- Mr. Mondo reported last conversation with Nancy Bader, Town Selectman the role of the Public Building Commission completely changed. Mr. Mondo stated the current Town Ordinance states the role of the PBC and Mr. Wagner recommended by-laws spelling out role and duties more definitively. Mr. Giola offered to get some sample or typical by-laws from the Town Attorney. Mr. Mondo stated he is looking for direction from Mr. Giola. Mr. Giola advised and members agreed to fully prepare Checklist and By-Laws and then wait and see outcome of Town Charter revision discussions. Lengthy discussion had over role, duties, by-laws, ordinance, and Capitol Improvement Checklist and what should and not should be included. Reviewed sources gathered from what other town use; members may continue looking for more resources. Based on Amendments to the Town Ordinance (Attachment 2) committee worked towards finalizing draft of Capitol Improvement Checklist (Attachment 3). Many updates made to progress draft toward completion and discussion will continue at next meeting. Following steps to show to Mrs. Bader and ask for appointment with Town Attorney.

6. Commission Business

- Jim Angelo may be considered to fill vacant Board position.

Marlborough Public Building Commission
Special Meeting Minutes
November 3, 2004

7. Adjournment

Motion #1 by Dave Wagner, Seconded by Bill Lapoint to adjourn the meeting at 8:45 p.m.

VOTE: (FOR: UNANIMOUS; MOTION CARRIED)

Respectfully submitted,

Riva Clark, Board Clerk