

**Marlborough Park and Recreation Commission
Marlborough Town Hall
Regular Meeting
Tuesday, April 20, 2004
7:00 PM**

1. Call to Order

The meeting was called to order by Barbara Lazzari at 7:15 PM. The following Commission members were in attendance: Louise Concodello, Shari Covino, Dorothy Foley and Tameron Kugler.

Also Present: Nancy Baker, Park and Recreation Director

2. Recognition of Guests

None

3. Public Comments

None

4. Acceptance of Minutes

Louise Concodello made a motion to accept the February 17, 2004 minutes as presented. Tameron Kugler seconded and all were in favor.

Louise Concodello made a motion to accept the March 22, 2004 minutes with the following change: Under 7.2 the diagram will be submitted to the Conservation/Inland and Wetlands Commission for approval. Barbara Lazzari seconded the motion and all were in favor.

5. Review of Correspondence

Letter from Bill Driggs to Marlborough Law Enforcement regarding dates and times for the Terramuggus Triathlon Series.

Memo from Cheri Covino stating that she will not be accepting reappointment to the Park and Recreation Commission.

6. Additions to Agenda

7. 4 Gates

Executive Session following adjournment

7. Old Business

7.1 CIP Update

Nancy Baker reported that \$53,000 was approved for completing the West Road Memorial field. She added that Peter Hughes has also submitted a grant for landscaping at that field.

7.2 Volleyball Court Update

Barbara Lazzari reported that the volleyball court application is ready to submit but a dollar figure must be included in the request. She added that regardless of the

amount of volunteers recruited for the project, materials would still need to be purchased. She feels that this request should not be submitted before the budget process and suggested waiting until this summer. The members agreed.

7.3 Employee Recognition Day Picnic Update

The picnic will be held May 16th. Louise Concodello and Barbara Lazzari volunteered to shop for the food. Cheri Covino will get them a head count as the date approaches. The Commission discussed beverages and agreed that the picnic should be a BYOB event.

7.4 Gates

Nancy Baker spoke to Nancy Bader about the need for someone to close the gates in the evening. Nancy Bader agreed to ask the police if they could lock the gates at some point each evening. Nancy Baker will unlock them Monday through Friday mornings and Dorothy Foley volunteered to cover the weekend mornings.

Loitering, vandalism and littering at Blish Park was discussed. Nancy Baker suggested posting a sign at the park encouraging residents to report any problems they observe to the police with a phone number listed. The Commission agreed that this was a good idea.

The gate at Park Road Field was also discussed. Dorothy Foley mentioned that she has observed the gate locked with cars parked on the road. Nancy Baker will send a note to the users of the field instructing them to open the gate before events and park all cars in the parking lot.

8. New Business

8.1 Director's Report

Attached

9. Public Comments

None

10. Future Meetings

10.1 April 26, 2004 7:30 PM public hearing for Town Budget at Senior Center

10.2 May 18, 2004 7:00 PM Park & Recreation Commission at Marlborough Town Hall

11. Adjournment

Louise Concodello made a motion to adjourn the regular meeting at 8:26 PM.

Dorothy Foley seconded and all were in favor. The Commission went into executive session at this time. Tameron Kugler made a motion to adjourn at 8:50 PM and Shari Covino seconded. All were in favor.

Respectfully Submitted,

Debbie Pearson, Board Clerk