

**Marlborough Park and Recreation Commission  
Marlborough Town Hall  
Regular Meeting  
Tuesday, August 17, 2004  
7:00 PM**

**1. Call to Order**

The meeting was called to order by Barbara Lazzari at 7:08 PM. The following Commission members were in attendance: Louise Concodello, Dorothy Foley and Bill Vishnosky.

Also Present: Nancy Baker, Park and Recreation Director

**2. Recognition of Guests**

Joan Fries, Dave Lejeune, MYAL and Dave Wagner, MSC

**3. Public Comments**

Joan Fries reported that she has reserved the Blish Park pavilion for September 25<sup>th</sup> for a family reunion and would like to request the use of the bathhouse for the day. She offered to pick up the key in advance and clean the bathhouse afterwards. She also asked the Commission to consider implementing a policy for the use of the bathhouse during off-season. She added that this could include giving a deposit to ensure that the bathhouse is left in good condition.

Barbara Lazzari replied that the current policy is that the bathhouse is closed on Labor Day, due to funding, and it would be a liability issue to have someone other than a Town Employee clean the restrooms. She added that other organizations that hold off-season events bring in their own port-o-lets and this would be an option for Ms. Fries also. Ms. Fries requested seeing the current policy in writing and also offered to sign a liability waiver to use the bathhouse for the day.

Barbara Lazzari offered to speak to Nancy Bader and Tom Giola regarding what can be done to accommodate Ms. Fries and she would get back to her in a few days. She added that the Commission would discuss requesting additional funding that would enable them to keep the bathhouse opened longer in the future.

Dave Wagner reported that MSC is starting practice the week of August 23<sup>rd</sup> and games will begin September 11<sup>th</sup>. A copy of the schedule will be sent to Nancy Baker. He added that they would be re-lining the field this weekend, weather permitting. He also mentioned the possibility of obtaining sod from an old football field at UCONN and Nancy Baker agreed to look into that.

Dave Lejeune reported that the Girl's Softball would be finishing this week. Baseball practice will be starting August 23<sup>rd</sup> and games the week after Labor Day. He added that MYAL is having a meeting this week and all were welcome. Barbara Lazzari mentioned that a meeting would be held September 8<sup>th</sup> that would include discussing rules for using the new gyms at the Elementary School and MYAL and MSC are invited to attend.

#### **4. Acceptance of Minutes**

Louise Concodello made a motion to accept the minutes as presented. Bill Vishnosky seconded and all were in favor.

#### **5. Review of Correspondence**

No correspondence

#### **6. Additions to Agenda**

8.4 Background Checks

7.5 Mission Statement

Louise Concodello made a motion to accept these additions and Bill Vishnosky seconded. All were in favor.

#### **7. Old Business**

##### 7.1 Bathhouse Fixtures Update

Nancy Baker reported that she has been unable to reach Home Depot regarding donations. She will continue to try to contact them. In the meantime, she reported that Tom Giola needs to meet with the individuals who will be installing the fixtures to find out what they need. That information will need to be put into the bid.

##### 7.2 Rules/Policy for Concession Stand Usage

Tabled until its completion. Nancy Baker will contact Public Works regarding delays in the project.

##### 7.3 Blish Park Opening Full Time During June

Barbara Lazzari reported that this would need to be budgeted for. The amount of staff needed was discussed. Nancy Baker will calculate the hours needed for the next budget season. Bill Vishnosky suggested adding in hours to open the bathhouse during September weekends also.

##### 7.4 Control of Blish Park Non-Resident Usage

Nancy Baker reported that an Ordinance would be needed to hire someone to check and ticket non-resident cars in the parking lot. She added that Nancy Bader asked her if non-residents could be restricted from walking into the park. Barbara Lazzari replied that she believes the Commission looked into that previously and found that you cannot prevent people from walking in but she will try to verify that for Ms. Bader.

### 7.5 Mission Statement

Bill Vishnosky reported that he looked at the Mission Statements of other towns and showed the members what he found. After his research, he didn't think that any changes were needed to the current Mission Statement. After discussion, Louise Concodello made a motion that the Marlborough Park and Recreation Mission Statement remain as is. Dorothy Foley seconded and all were in favor.

## **8. New Business**

### 8.1 Charging for Pavilion Reservation & Parking Stickers

The Commission discussed charging for reserving the pavilion and for lake parking stickers. They agreed that the fees should be kept as low as possible. The monies collected could be used to fund a Park Ranger to monitor the parking lot and/or to hire staff to keep the Park open during June and September. The Commission agreed that charging for reserving the pavilion would be easier than charging for parking stickers. The process of collecting money for the lake stickers and how to track it was discussed. Also, allowing non-residents to buy a sticker was mentioned. Nancy Baker was asked to research what other Towns charge for using similar facilities and the members were asked to bring any ideas to the next meeting.

### 8.2 Pavilion Reservations After Labor Day

Discussed previously

### 8.3 Director's Report

Attached.

Barbara Lazzari added that she was disappointed with Marlborough Day this year and she would like to find ways to keep people at the event longer next year.

### 8.4 Background Checks

Nancy Baker reported that Nancy Bader wanted the Commission's thoughts regarding background checks for all hired staff. Mr. Wagner mentioned that the Marlborough Soccer Club members have been asked by their State Organization for background checks and this has been a problem because it requires giving out social security numbers and many do not wish to give that information. Nancy Baker reported that she checked with E. Hampton and they plan to start background checks next year. She is also looking into background checks that can be done without giving social security numbers. Barbara Lazzari suggested having Ms. Bader contact the Town Attorney about this issue.

## **9. Public Comments**

Joan Fries asked about volunteer projects. The Playscape was mentioned and briefly discussed.

## **10. Future Meetings**

10.1 September 21, 2004 7:00 PM Park & Recreation Commission Meeting at Marlborough Town Hall.

**11. Adjournment**

Louise Concodello made a motion to adjourn at 9:00 PM. Bill Vishnosky seconded and all were in favor.

Respectfully Submitted,

Debbie Pearson, Board Clerk