

**Marlborough Park and Recreation Commission  
Marlborough Town Hall  
Regular Meeting  
Monday, March 22, 2004  
7:00 PM**

**1. Call to Order**

The meeting was called to order by Barbara Lazzari. The following Commission members were in attendance: Louise Concodello and Bill Vishnosky.

Also Present: Nancy Baker, Park and Recreation Director and Tom Giola, Public Works Director

**2. Recognition of Guests**

Dave Lejeune, MYAL, Dave Wagner, MSC and Ed Babinski, R.H.A.M. Athletic Director

**3. Public Comments**

Dave Lejeune voiced concern over the possibility of having no money budgeted for materials needed to repair Park Road Field. He reminded the Commission that MYAL would provide all the labor at no cost.

**4. Acceptance of Minutes**

Tabled until the April 20, 2004 meeting due to the lack of a quorum.

**5. Review of Correspondence**

- Interoffice Memo dated March 1, 2004 from Nancy Bader to All Employees, Boards, and Commissions regarding the family picnic to be held Sunday, May 16<sup>th</sup>.
- Letter dated March 8, 2004 from seven West Road residents to Mrs. Bader regarding planting bushes/trees along West Road Memorial Field. Nancy Baker mentioned a grant that could be applied for to help with the cost of such a project. There was discussion regarding possible vandalism due to decreased visibility of the field from the road.
- Memo dated March 9, 2004 from Nancy Baker to All Organizations Who Handle Food at Special Events or Concessions regarding the Chatham Health District's temporary event food training program.

**6. Additions to Agenda**

None

**7. Old Business**

7.1 CIP Update

Nancy Baker distributed the proposed 2004-2005 budget. She explained that the Board of Selectmen has recommended to the Board of Finance the approval of only \$1,875 of the \$55,495 that was requested by Park and Recreation.

### 7.2 Volleyball Court

The Commission reviewed a diagram of the proposed volleyball court at Blish Park. The diagram will be submitted to the Inland and Wetlands Commission for approval. The Commission discussed using volunteers for the project.

### 7.3 Employee Recognition Day Picnic

Nancy Baker distributed a memo explaining Park & Recreation's responsibilities for the event.

### 7.4 Marlborough Day Schedule

Marlborough Day plans were discussed. The Commission chose a tentative date and time of July 24th from 11:00 AM to 7:00 PM. This will be firmed up at the next meeting after the activities for the day are chosen to assure enough events to fill the day. Nancy Baker will send memos to vendors used in the past asking if they are interested in participating. The activities mentioned included a dunking booth, inflatables, live entertainment, crafters, crazy boat race, clowns, face painting, caricature drawings, inflatable speed pitching and hot air balloons.

## **8. New Business**

### 8.1 Field Scheduling and Maintenance Needs

MYAL, MSC and RHAM discussed Field scheduling and maintenance needs. They attempted to work out a master schedule that would benefit all. It was difficult as so many groups are using the same facilities.

Also discussed were maintenance requirements for the fields. Ed Babinski reported that RHAM is not fiscally in a position to pay Marlborough for their usage, however, a temporary mound for the baseball field is needed and Ed Babinski believes he can contribute to some of that cost. Ed Babinski will stay in communication with Dave Lejeune regarding scheduling going forward, as well as the contribution towards the mound.

Tom Giola reported that he is collecting ground samples of the fields and he will develop a maintenance program for each field based on the results of the testing.

### 8.2 Director's Report

Attached

## **9. Public Comments**

No public comments at this time.

## **10. Future Meetings**

10.1 April 20, 2004, 7:00 PM Park and Recreation Commission Meeting, Town Hall

## **11. Adjournment**

Louise Concodello made a motion to adjourn at 9:39 PM. Bill Vishnosky seconded and all were in favor.

Respectfully Submitted,

Debbie Pearson, Board Clerk