

**Town of Marlborough
Board of Selectmen Regular Meeting
Marlborough Town Hall
June 1, 2004
7:00 p.m.**

1. CALL TO ORDER

Nancy Bader called the meeting to order at 7:01 p.m. in the meeting room of Marlborough Town Hall. Nancy Bader, Sharon Reiner and Bill Black were present and seated.

2. RECOGNITION OF GUESTS

Steve Oborski, 39 Fox Meadow
Bill LaPointe
Jill Oguschewitz, Assistant Treasurer, Town of Marlborough

3. PUBLIC COMMENTS

Steve Oborski stated that he was interested in serving on the Zoning Board of Appeals. He provided a brief summary of his personal and professional background.

Bill LaPointe expressed an interest in serving as an alternate on the Public Building Commission.

4. ACCEPTANCE OF MINUTES

Motion by Bill Black to accept the minutes of the May 25, 2004 meeting with the following changes: 1) page 2, section 6 – Sewer Project, fourth sentence, insert the words “for review” following “Weston & Sampson”, 2) same paragraph, insert the words “for approval” after “town meeting”, 3) same paragraph, delete the word “own” before “the electricity” and substitute with “pay for”, 4) page 3, section 8.a, Purchase of New Truck, in the last sentence, delete the word “piece” and substitute with “authorization”. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

5. REVIEW OF CORRESPONDENCE

5.1 William Mogensen – Marlborough Community Development Advisory Commission

William Mogensen has indicated his interest in serving on the above commission.

5.2 VNA East

VNA East has provided a report on the services provided to Marlborough between July 30, 2003 and March 31, 2004.

5.3 Connecticut Conference of Municipalities (CCM)

CCM issued a Municipal Management Bulletin declaring June 11, 2004 National Small Cities and Towns Day.

5.4 MetroHartford Alliance

Todd Andrews of MetroHartford Alliance has notified the selectmen that the Small Town Economic Assistance Program will have some funding available this month only through the end

of the year and Marlborough is eligible to go after some of the funding. Nancy Bader stated that she has spoken to Tom Giola and Peter Hughes about what the money could be used for. Suggestions for use include the master plan for the development of a municipal center, funding for marketing the town's business park, improvements to the senior center, purchase and installation of a community sign at the elementary school, video and sound equipment to televise town meetings and electric service at the town green. Bill Black stated that the money perhaps could be used for policing needs or renovation of the 2nd fire station. Nancy Bader read examples of common ineligible capital projects. Bill Black suggested that the best use of the funds would be to repair the vestibule and purchase a generator for the senior center.

5.5 Steven Oborski

Steven Oborski submitted a letter indicating his interest in serving on the Zoning Board of Appeals. He also attached his resume and some references.

5.6 Gordon Isleib

Gordon Isleib has expressed his interest in serving on the Marlborough Community Development Advisory Commission.

5.7 Norma-Jean Proscia

Norma-Jean Proscia has resigned her position as Outreach Coordinator.

5.8 Vincent Mondo

Vincent Mondo, Chairman of the Public Building Commission, has notified the selectmen that the commission recommends Darren Cooke as a full member of the PBC, filling the seat left vacant by Leo Christmas. In addition, the commission recommends Bill LaPointe as an alternate member of the commission. Nancy Bader stated that she received a letter from the Democratic Town Committee recommending that Mark Brodginiski be appointed as a member of the Public Building Commission.

5.9 Ned Hickey

Ned Hickey has expressed his interest in serving on the Marlborough Community Development Advisory Commission.

5.10 Joanne Goode

Joanne Goode has expressed her interest in serving on the Marlborough Community Development Advisory Commission.

5.11 Rob Simmons

The selectmen have been provided with a copy of Rob Simmons' letter to the Director of the Office for Domestic Preparedness, Department of Homeland Security, expressing his support for Marlborough's application for funding for the purchase of an engine tanker for Marlborough's Volunteer Fire Department.

5.12 Office of Secretary of the State

Susan Bysiewicz, Secretary of the State, sent a letter dated May 11, 2004 re the purchase of electronic voting machines. Nancy Bader stated that right now Marlborough is not required to make a budgetary allocation for the purchase of voting machines. At some point in the future this may change.

5.13 Office of Policy and Management

The Office of Policy and Management has written a letter dated May 24, 2004 re legislation concerning revaluation and total disability exemptions. Nancy Bader noted that the selectmen had voted at the previous meeting not to delay the town's revaluation exercise.

6. OLD BUSINESS

6.a Civil Preparedness

She stated that the Civil Preparedness Committee had been continued on through 2008 but now the selectmen want to form a smaller group to focus on the emergency response plan. This will be covered under "Appointments" below.

6.b Citizen Recognition

Sharon Reiner wanted to briefly re-visit citizen recognition. The selectmen agreed that citizen recognition should be done through the respective town committees.

7. NEW BUSINESS

7.a Vacancies/Appointments

With respect to the Civil Preparedness Committee, Nancy Bader stated that Doug Knowlton, Bill Lord and Mark Merritt were the core group. People to be added include Darlene Crowley, Joe Asklar, Tom Giola, Vi Schwarzmans and Nancy Bader.

Motion by Sharon Reiner to add Mark Merritt, Darlene Crowley, Joe Asklar, Vi Schwarzmans, Tom Giola and Nancy Bader to the Civil Preparedness Committee. The motion was seconded by Bill Black and it was carried by a unanimous vote.

Nancy Bader stated that the Community Development Advisory Commission will be appointed for a two-year term.

Motion by Sharon Reiner to appoint William Mogensen, Gordon Isleib, Ned Hickey, Joanne Goode, Carolyn Gatesy, Paul Slot and Nancy Bader (Chairman) to the Marlborough Community Development Advisory Commission. The motion was seconded by Bill Black and it was carried by a unanimous vote.

Nancy Bader stated that it had been suggested that the commission include some of the business and land owners in the center of town. Nancy Bader stated that some people are not residents and she will have to consult with the town lawyer about this. She stated that she thought it was a

good idea to involve these people. Bill Black stated that he wanted himself and Sharon Reiner to be involved with the meetings as well.

7.b Year-End Transfers

Jill Oguschewitz presented two lists of transfers. She explained that the first list represents transfers that the Board of Selectmen can make based on the charter and the second list requires Board of Finance approval. Jill stated that she has been playing a more active role with the Board of Finance in trying to let them know if there are areas that will be over or under. She stated that most of the departments are responsible for tracking line items and requesting line item transfers if necessary. There was a brief discussion about some of the specific transfers.

Motion by Sharon Reiner to approve the transfers within departments as outlined by Jill Oguschewitz in her list for meeting on 6/1/04 totaling \$7,497.18. The motion was seconded by Bill Black and it was carried by a unanimous vote.

The selectmen then reviewed the list of transfers requiring Board of Finance approval. These transfers total \$53,253.02. Jill stated that there are several transfers that will result in a change in contingency. Jill went through each transfer one by one and explained each one to the selectmen.

Motion by Bill Black to recommend that the Board of Finance approve the transfers as outlined by Jill Oguschewitz in her list for meeting on 6/1/04 totaling \$53,253.02. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

Sharon Reiner asked Jill to provide a history of transfers from last year for comparison purposes.

7.c Approve New Mileage Rate

The Internal Revenue Service released the optional standard mileage rate to use for 2004 in computing the deductible costs for operating an automobile for work. The standard mileage rate for a car is 37.5 cents a mile, up from 36 cents a mile last year.

Motion by Bill Black to approve the new mileage rate of 37.5 cents a mile effective July 1, 2004. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

7.d Lease – Marlborough Arts Center & Museum, Inc.

The selectmen reviewed a License Agreement between Marlborough Arts Center and Museum and the Town of Marlborough. Nancy Bader stated that this is a standard lease agreement that the town has been renewing since 2001.

Motion by Sharon Reiner to renew the town's lease agreement with Marlborough Arts Center and Museum for another year pending confirmation that the town attorney has reviewed the lease agreement in the past and has confirmed that the agreement protects the interests of the town of Marlborough and its residents. The motion was seconded by Bill Black and it was carried by a unanimous vote.

8. STATUS REPORTS

8.a Sharon Reiner – RHAM

Sharon Reiner stated that RHAM is going through a process at its June 14th meeting where they are having legal counsel review the process of withdrawing from the C.O.C. They are also having a presentation by NESDEC. Sharon Reiner stated that the RHAM Board of Education will be meeting soon to go through several account transfers, particularly in restoring funding to some areas that had been cut through the budget process. Bill Black suggested that the RHAM board communicate with the tri-town Board of Finance regarding these transfers.

8.b Bill Black – Public Safety

Bill Black stated that the town is in the position to make a conditional offer to an individual to fill a constable position. The offer will be conditional, based on satisfactory completion of all required exams/background checks.

Motion by Bill Black to make a conditional offer to hire a part-time officer (Jay Kehoe) based on a successfully completed background check, physical, polygraph and psychological examinations and that the recommendations come back positive from each one of these agencies. In addition, Bill Black will speak with Sgt. Astroski to confirm that his concern about the candidate has been satisfactorily resolved. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

8.c Nancy Bader – Chatham Health District/Town Operations

Nancy Bader stated that she attended a meeting last week of the Chatham Health District. Portland was accepted into the health district and she reported there was some discussion about that. This will bring a part-time grant writer into the district, as well as an experienced sanitarian. She stated that Chatham Health District adds some layers of bureaucracy for East Haddam. There have been similar complaints in Marlborough and the health district is working on this.

Nancy Bader gave a brief update on the sewer project. She said that the town is still trying to meet the June bond commission.

Nancy Bader stated that the library may be eligible to obtain up to \$500,000 for a library construction grant. The town hall/library study will be getting underway soon. Nancy Bader asked Bill and Sharon to share any thoughts they have for a vision of what Town Hall should look like in 20 years.

9. TAX REFUND

Motion by Bill Black to approve the tax refund in the amount of \$21.79 as noted in Barbara Murray's memo dated June 1, 2004. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

10. OTHER

Motion by Sharon Reiner to add "Vacation Carryover Request" under "Other". The motion was seconded by Bill Black and it was carried by a unanimous vote.

10.a Vacation Carryover Request

Motion by Bill Black to approve William Lord's vacation carryover request as per his memo of May 27, 2004 on the condition that the request is as per personnel rules. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.

11. PUBLIC COMMENTS

There were no public comments.

12. ADJOURNMENT

Motion by Sharon Reiner to adjourn the meeting at 8:35 p.m. The motion was seconded by Bill Black and it was carried by a unanimous vote.

Respectfully submitted,

Mary Sciano