

**Town of Marlborough  
Board of Selectmen Regular Meeting  
Elmer Thienes-Mary Hall Elementary School, Marlborough  
September 7, 2004  
6:30 p.m.**

**1. CALL TO ORDER**

Nancy Bader called the meeting to order at 6:30 p.m. in the administrative conference room of the Marlborough elementary school. Nancy Bader, Sharon Reiner and Bill Black were present and seated.

**2. RECOGNITION OF GUESTS**

There were no guests.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ACCEPTANCE OF MINUTES**

**Motion by Sharon Reiner to accept the minutes of the August 31, 2004 meeting with the following change: page 2, section 5.3, the last two sentences are to be deleted and replaced with "The Park & Recreation Commission discussed and identified risk management concerns about leaving the bathroom open for these types of events. The Park & Recreation Commission will study this issue for the 2004/2005 season." The motion was seconded by Bill Black and it was carried by a unanimous vote.**

**5. CORRESPONDENCE**

5.1 Peter Hughes/OPM

Peter Hughes wrote a letter dated September 2, 2004 to Lisa Dubois at the Office of Policy and Management, clarifying some issues with respect to the proposed town center study which will be funded by a STEAP grant, if obtained. Nancy Bader stated that she will continue to follow-up with Pam Sawyer, who can communicate directly with the OPM.

5.2 BL Companies

Dennis Goderre of BL Companies wrote a letter dated September 2, 2004 to Jack Murray, Chairman of the Marlborough Water Pollution Control Authority (WPCA), requesting that the proposed housing/golf course project of Marlborough Partners be connected to the town's new sanitary system.

5.3 Resident State Trooper Report

TFC James O'Rourke submitted the resident state trooper report for the month of August 2004.

**6. STATUS REPORTS**

6.a Sharon Reiner – RHAM

Sharon Reiner reported that the RHAM COC Transition Committee has begun meeting. The group met August 3<sup>rd</sup> and discussed a schedule whereby they expect to have the administrative structure done by the end of September and a preliminary location study done by November 15<sup>th</sup> with a final decision made by December 20<sup>th</sup>. The committee also discussed the allocation of COC assets. The group's next meeting is scheduled for September 13<sup>th</sup>. Sharon Reiner also reported that the RHAM BOE will be going back to the responsible contractor to fix the problem of water damage on the first floor of the high school. The committee will meet with each of the town's board of selectmen, as well as local parent groups, in October.

#### 6.b Bill Black – Public Safety

Bill Black reported that trooper Mark Packer has replaced Brendan O'Rourke, who has changed shift assignments. Mr. Packer started work on Monday, September 6<sup>th</sup>. He has a background in public safety working with the DEP. In addition, the new constable (William Clayton) has been sworn in and is scheduled to begin work in the next two weeks.

#### 6.c Nancy Bader – Town Operations

Nancy Bader reported that she signed the engineering agreement for the new sewer system. However, it is not fully executed because it was determined that the East Hampton entity was not a legal entity. Once the Sewer Transit and Disposal Agreement is signed, the project can move forward.

Nancy Bader also reported that the school cafeteria is scheduled to open in October. She encouraged both Sharon Reiner and Bill Black to tour the school. Mrs. Bader stated that she wants to focus on three main items this fall: 1) finishing the first review of the personnel handbook, 2) proceeding with the revaluation exercise and 3) public safety. The selectmen agreed to schedule a special workshop on public safety alone. Sharon Reiner asked that Bill Black provide an oral synopsis on public safety issues prior to the special workshop. She wants to review the recommendations made by the public safety committee and discuss what has happened in the area of public safety since the new board of selectmen took office. Nancy Bader also stated that the selectmen need to address the town's senior center and social services needs prior to the next budget season.

Nancy Bader stated that the Chatham Health District prepared a revised budget, now that Portland has been added to the district. She stated that Marlborough's per capita rate remains at \$8 per person. Mrs. Bader provided copies of the health district's Memorandum of Understanding. Nancy Bader also mentioned that Hebron wants to be notified prior to the health district issuing any food service permits, in the event food service establishments owe back taxes to the town. Nancy Bader asked the other selectmen for their feedback on whether Marlborough should adopt the same policy.

## 7. OTHER

**Motion by Bill Black to modify the manner in which minutes for the Board of Selectmen meetings are filed at Town Hall. The motion was seconded by Sharon Reiner and it was carried by a unanimous vote.**

The selectmen agreed that it would be helpful for draft minutes to be labeled "Unapproved Draft". Draft minutes will be substituted by the final, approved minutes, which will reflect all changes made by the selectmen.

**8. ADJOURN**

**Motion by Sharon Reiner to adjourn the meeting at 6:56 p.m. The motion was seconded by Bill Black and it was carried by a unanimous vote.**

Respectfully submitted,

Mary Sciano